

**Dodge County, State of Wisconsin
Information Technology
Wednesday, December 18 2013**

Minutes of the Wednesday, December 18, 2013 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 pm.

Members Present: Duchac, Bobholz, Houchin

Members Excused: Schwartz, Maly

Also Present: Ruth M. Otto, Director of Information Technology, Jim Mielke, County Administrator

Meeting called to order at 6:00 PM by Chair Duchac

Committee Chair Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Committee Chair Duchac confirms compliance with open meetings law following brief posting report by IT Manager.

Motion by Houchin, seconded by Bobholz, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments.

No Committee Member reports.

Motion by Bobholz, seconded by Houchin, to approve minutes from Tuesday, November 12, 2013 of the Information Technology Committee meeting. Motion carried.

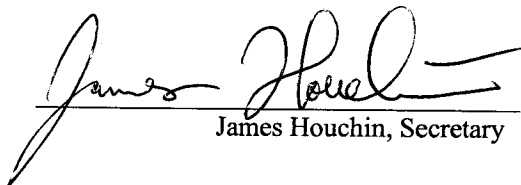
Under the IT Director's report the following were summarized and reviewed:

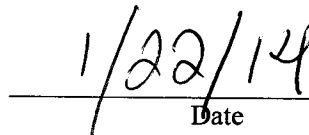
- Discussed the Exchange Server upgrade and the email archiving system. The upgrade of the MailArchiva was an unplanned and unexpected addition to the Exchange upgrade but going forward an upgrade will be less painful as the data archive stores will be by year and the current store was for several years. The committee wondered if there was a way to eliminate archiving spam emails and such – will investigate options.
- The iSeries has a hardware failure and the County experienced an outage. It was confirmed that the old AS400 cannot handle the County business when the primary is down. Will look at possibly working with Jefferson County on a solution.
- Discussed the need to inventory the current DR site and ensure everything needs to be there to provide a smooth transition if the primary data center were to fail. The need to schedule a test was discussed in the near future.
- Kronos contracts will be signed and begin the project first of the year.

- New World will be deployed to all of the participating agencies for RMS. The committee has asked if the Sheriff's Office can come to the next meeting to discuss the support of the agencies and how they feel New World is doing.
- Social Media / Training – the County is now on Facebook and training curriculums are being developed with a schedule so departments can start training right at the beginning of the year.
- IT department move – it has been determined it would be best if the area across the hall is repaired, painted and new carpet installed before the department moves in..

Suggested next committee meeting date: Wednesday, January 22, 2014 at 6:00 PM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Bobholz, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Jeff Duchac at 6:50 PM. Motion carried.


James Houchin, Secretary


Date